



Meeting of the EURHOBOP project

HMGU, Neuherberg
March 14th 2011

Minutes

Participants:

Christa Meisinger (HMGU)
Inge Kirchberger (HMGU)
Jaume Marrugat (IMAS-IMIM)
Yolanda Ferrer (IMAS-IMIM)

1) Preparation of the External Scientific Advisory Board (ESAB) Evaluation.

The following agreements were reached:

Place: HMGU facilities preferably (Neuherberg or Augsburg)

Date: 6 June 2011

Provisional Agenda:

11:00	Constitution of the EURHOBOP ESAB Preliminary debriefing meeting.....	30 min
11:30	Presentation of the project Report EURHOBOP Coordinator.....	45 min
12:15	Discussion.....	60 min
13:15	LUNCH	60 min
14:15	Elaboration of the Evaluation Report ESAB members.....	120 min
16:15	Adjournment	

Evaluators: **Ricard Tresserras, MD, MPH**
Deputy Director for Health Planning,
Department of Health and Social Security of Catalonia
Barcelona, Spain.

Bernd Brüggjenjürgen, MD, MPH.

Health economist and has performed several studies on atrial fibrillation. He is Professor at the Steinbeis University Berlin at the endowed SDK chair for health economics.

As a visiting scientist he is responsible for the health system research activities at the Institute for Social Medicine, Epidemiology and Health Economics at the Charité – University Medicine Berlin. He holds an active role in the board of the German Association of Health Sciences and Public Health.

We will ask Ana Azevedo (FMUP) and Jean Ferrières (AEPMCV) for suggestions on a third evaluator, with a more cardiovascular profile.

Evaluation Report:

An Evaluation Report Form is prepared (annex) for the evaluators.

Next steps:

We will send the evaluators an email with:

- Formal invitation to participate in the ESAB.
- There will be a 1000€ fee and the Coordinator will take care of the travel and accommodation expenses.
- Instructions and information on this evaluation.
- Evaluation Report.
- User and Password to enter the private area of the EURHOBOP website.
- Some directions on the useful pages or documents available on the website for this purpose (protocol, minutes, etc...)
- EURHOBOP calendar

This information will also be sent by courier mail.

Mr. Margetidis will be invited to attend the ESAB meeting as the EAHC officer for EURHOBOP.

One of them should be designed the “President” of the Board. Seniority may be the criterion. They should contact each-other before the evaluation, and the President should take the initiative.

Necessities for the evaluation meeting:

Room for 10 people
Projector
Computer
Printer
Coffee corner
Lunch