



Meeting of the EURHOBOP project

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Minutes

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1) EURHOBOP web page progress

The EURHOBOP web page draft is ready for being published at www.eurhobop.eu.

ISS-CASPUR will send every partner his/her EURHOBOP website user and password, and then the EURHOBOP bridge in the EUPHORIC website will be closed.

YFerrer will send MMaschocchi the list of names and email addresses for this purpose.

About the EURHOBOP web page:

Main Paige text is approved. We will include two more links&icons together with the Leaflet, one for the Patient Recruitment Status and one for EURHOBOP News.

Patient recruitment will be a graphic which will be updated each week showing the progress by country in the patient recruitment.

An application has been already created in IMIM to update and send this graphic to ISS and CASPUR .

THE PROJECT tag

- **Project outlines** are approved.
- **Partners description** main page is approved as it is. Inside every country page some changes are made to distinguish three types of participation in the project: Main Partner, Associated partners, **Associated** collaborating partners and **Affiliated** collaborating partners.

DISSEMINATION tag

- We need another tag here:
- **News**

New orange tag: **AFFILIATED HOSPITALS**

New tag here:

- **Registration**

2) **Affiliated Collaborating Partners**

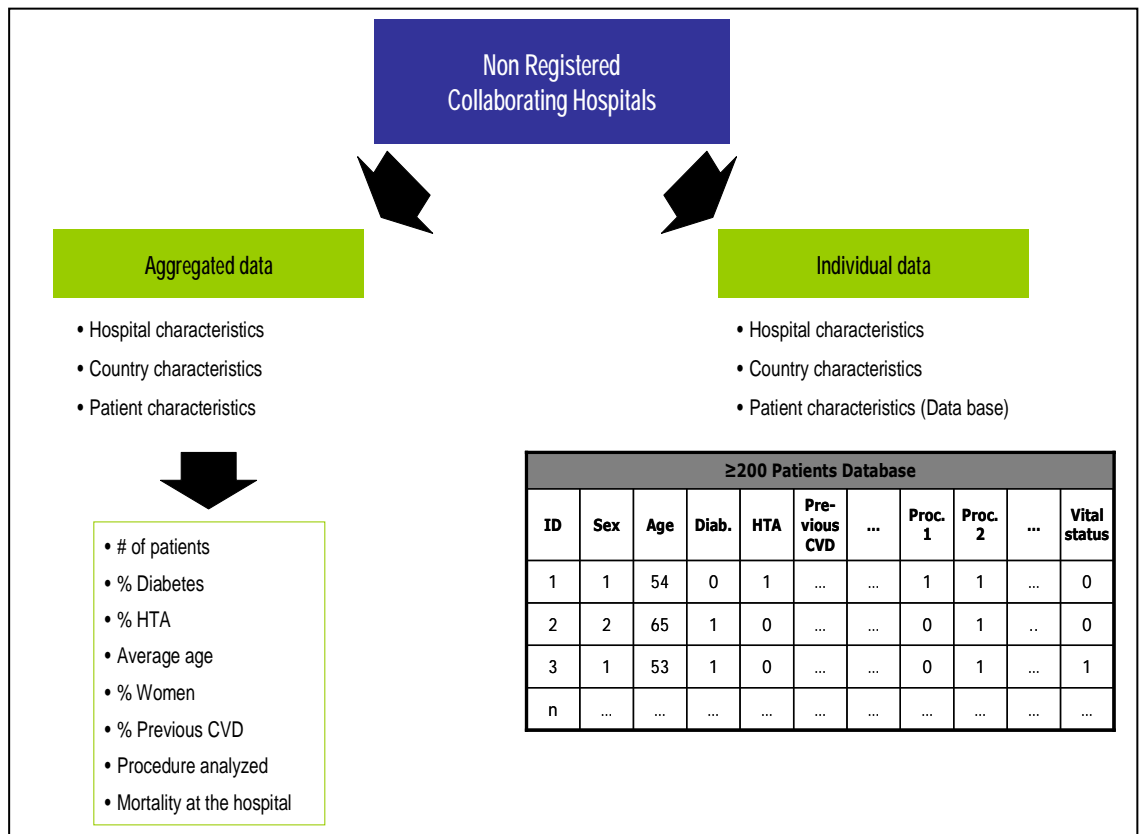
EURHOBOP invites European hospitals to contribute to the validation of the provisional benchmarking set of functions with their own databases on aggregated patient data. The HOPE associated beneficiary will lead the information and environment process through its affiliated institutions in European countries.

Thus, a new form for Affiliated Collaborating Partners is created (attached).

The process for being an Affiliated Collaborating partners is:

- The candidate hospital sends, through the website, the corresponding application form (*website application*)
- IMIM acknowledges reception of this form by email and sends back information on the process.
(*email*)
- IMIM sends the form to HOPE for checking.
(*email*)
- IMIM sends confirmation of acceptance to CASPUR .
(*email*)
- CASPUR includes the new Hospital in the website as Affiliated Collaborating and sends acceptance confirmation to Hospital with Website *User* and *Password* with instructions.
(*email*)
- HOSPITAL enters website for Hospital Data self-verification and Disclaimer and rules acceptance.
(*website application*)
- IMIM sends official acknowledgement of Affiliated Collaborating Hospital with a Certificate to Hospital.
(*email*)

Affiliated Collaborating Partners have two ways of participation:



3) Documentation pending from partners

Most leaflets have already been translated into all partners languages.

Those missing will be asked to do so before the next Webex teleconference and then uploaded in the website.