



EURHOBOP project Minutes

Teleconference 22-12-2009

Minutes

Participants:

Ana Azevedo
Antti Malmivaara
Isaac Subirana
Jaume Marrugat
Jean Ferrières
Joan Vila
Maria Grau
Pascal Garel
Ursula Kirchmayer
Yolanda Ferrer

Apologies for absence : Christa Meisinger, Marina Torre, Dimitrios Farmakis

1. **Approval of the Minutes of the 18 Nov 2009 (already in the website)**

The minutes of the last teleconference are approved and can be downloaded from the website.

2. **Consortium Agreement (already in the website)**

The Consortium Agreement has been signed by all partners. A pdf can be downloaded from the website. The coordinator will be sending a copy to our Project Officer, Mr Margetidis, in the next days.

3. **Web site status**

The coordinator shows the provisional website of the Project (hosted by the former EUPHORIC project website until the EURHOBOP official one is working).

Partners already download:

- EURHOBOP Consortium Agreement
- LEAFLET Drafts
- Meeting/Teleconference Minutes
- Photos
- Documents

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Euphoric
A project funded by the European Commission



European Public Health Outcome Research and Indicators Collection

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Eurhobop bridge

Page updated on December 4th, 2009

You have just accessed the EUPHORIC area dedicated to EURHOBOP members. This area will act as a support to bridge EUPHORIC with EURHOBOP and will face the transient time until the official release of the EURHOBOP website.

In this page you will be allowed to:

1. Access the benchmarking function
2. Be redirected to the EURHOBOP registration and data collection forms
3. View or download all the shared documents of the project organized in folders

1. To access the EUPHORIC benchmarking function click [here](#) or on the menu on the left. Read carefully the "Condition of use/Disclaimer"

2. To be redirected to the EURHOBOP registration and data collection forms:

- a. Click [here](#) to access the hospital registration form

3. To view or download all the shared documents organized in folders
Click on the folder of interest to view or download the file. To upload a file please contact Yolanda Ferrer (yferrer@imim.es)

When a new document is uploaded you will be notified by email.

- ADMINISTRATION
- LEAFLETS
- MEETINGS

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- ADMINISTRATION
 - EURHOBOP_CONSORTIUM_AGREEMENT.doc 18/11/09 158 kb
- LEAFLETS
 - Full_leaflet_draft_20091210.pdf 10/12/09 697 kb
 - Pre_leaflet_draft_20091211.pdf 11/12/09 70 kb
- MEETINGS
 - 2009-11-18_EURHOBOP_Teleconference_Minutes.pdf 4/12/09 29 kb
 - 20090928-29_Barcelona_kick_off_meeting
 - Agenda
 - AGENDA.pdf 18/11/09 22 kb
 - Minutes
 - 2009-09-28_Minutes_Barcelona_Kick-off_meeting_EUROBOP.doc 17/11/09 308 kb
 - Pictures
 - IMG_9195.JPG 27/11/09 2 mb
 - IMG_9195_resized.jpg 27/11/09 100 kb
 - IMG_9197.JPG 27/11/09 2 mb
 - IMG_9197_resized.jpg 27/11/09 107 kb
 - Presentations
 - 20091126-CASPUR
 - 26.11.09_eurhobop.doc 26/11/09 61 kb
 - Menu_spalletta_sx_26.11.doc 26/11/09 22 kb

About the web site

The new website for the EURHOBOP Project will be ready by the beginning of 2010.

4. Protocol Status

All protocols have been sent to the Coordinator. A draft for *Deliverable 2 : Protocols and Data Collection Forms Preparation* is presented during the teleconference. The Coordinator will send this draft to partners to make the necessary suggestions during the next weeks and send them back before January 18th.

5. Forms

Hospital Data Form and Patient Data Form are discussed during the teleconference. A new version of both will be made and sent to all partners. New comments are welcomed by January 18th to be discussed during the teleconference, to finally close the forms.

6. Invitation letter

The coordinator presents a draft for the letter of invitation to Hospitals. Partners are invited to make comments and send it back to coordinator as soon as possible, so that we can agree on it and that every partner can start using it. The letters will be sent to the associated beneficiaries for distribution.

7. Data Extractor Training

The Agenda and Protocol on the Data Extractor Training Days are presented and will be sent together with the Deliverable 2 draft by the Coordinator in the next days. The agenda will be annexed at the end of this document.

8. Accommodation

Yolanda Ferrer has already made a pre-reservation in the Students Residence near the IMIM. Partners will receive an email with the contact information of the residence and the data they need to send to confirm the name of the data extractor coming, and the days of stay.

9. Next teleconference:

Next teleconference: Jan 18th, from 14:30 to 16:00